

Sustainable Finance Manager

Alternative titles:

Responsible Investment Manager
Associate Director, Responsible Investment
Associate Director, Sustainable Finance

Role Purpose:

Play a leading role in the ongoing development and execution of Responsible Investment/ Sustainable Finance priorities to strengthen the ESG credentials of the organisation. Direct engagement with Investment Managers across asset classes to champion the integration of ESG and responsible investment principles into the investment portfolio. This role updates the business on emerging trends and thematic areas that pose a material impact for the organisation, and updates policies and guidelines accordingly.

Accountabilities:

- Direct engagement with investment team or investors, and other key stakeholders, to understand investor appetite and market expectations.
- Update the business on emerging trends and thematic areas that pose a material impact for the organisation
- Stay abreast of emerging sustainability and sustainable finance standards, and best market practices, to communicate internally to manage risks and help identify new opportunities.
- Develop policies and guidelines to address emerging standards and regulations.
- Lead the development of information requests from investors that require coordination with internal teams, e.g., ESG questionnaires.
- Lead external manager due diligence processes and stewardship activities.
- Develop responses to emerging issues in ESG as they relate to asset classes for internal management and investor consideration.
- Actively participate in collaborative engagements directly or through member organisations.
- Development of investor presentations and reports by collecting and collating data across asset classes.
- Participate in annual review and updating of Responsible Investment Charter, policies and strategy.
- Advise on best practice integration of responsible investment practices to improve risk-adjusted investment returns.
- Engagement with external companies' management and Board, alongside investment teams.
- Produce sector studies and thematic notes on assigned sectors and related ESG issues.
- Identification and analysis of public policy issues relating to Responsible Investment.
- Providing guidance as to eligibility criteria for ESG related projects and assets.
- Engage external reviewers to provide independent opinion/assurance on structures.

Experience/Skills:

- Relevant tertiary qualifications – ESG, business or financial services preferred.
- Strong understanding of regulations, industry frameworks, legislation, and market trends.
- Experience in Responsible Investment and/or corporate sustainability.
- Proficiency in sustainable finance products with practical experience in navigating sustainable finance solutions.
- Strong project management skills.
- Strong stakeholder engagement and presentation skills.
- Ability to complete due diligence for providing advice.
- Excellent written and verbal communication skills.
- Experience in driving multiple projects &/or initiatives in parallel, from establishment through to implementation.

Years' experience:

5-10 years' experience

Number of reports:

Direct: 1-3

Indirect: 3-5