

Sustainability Manager

Alternative titles:

ESG Manager

Corporate Responsibility Manager

Social Performance Manager

Community Manager

Role Purpose:

The Sustainability Manager will be responsible for the implementation and operational delivery of the sustainability strategy across the company, supporting in monitoring progress and improving performance. The purpose of this role is to provide best practice leadership to deliver a sustainability program consistent with broader business objectives.

Accountabilities:

- Leadership in defining and executing the organisation's approach to sustainability
- Lead the implementation of Sustainability owned Action Plans (Climate Change and Human Rights)
- Develop and implement sustainability strategies and policies
- Develop and implement community investment strategy to align with corporate vision and strategy
- Engage and communicate with key stakeholders to drive sustainability agenda
- Project manage reputational and compliance reporting including NGERs, GRESB and TCFD, and where necessary, facilitating the independent verification of data
- Facilitate sustainability related education and awareness programs, materials and presentations to internal and external stakeholders
- Develop responses to emerging issues in ESG as they relate to asset classes for internal management and investor consideration
- Work with senior business leaders to understand and address environmental, social, governance and reputational issues
- Develop corporate level sustainability communications with stakeholders such as investors and general public
- Develop, implement and assist with ongoing management of Group wide community investment programmes (e.g. employee volunteering, matching, disaster relief and giving) in conjunction with relevant business functions and sites
- Advise and inform the development of Group wide sustainable supply chain practices including global procurement policies
- Advise and inform a company position on human rights, and act as knowledge leader on business and human rights issues
- Lead the team's implementation of Sustainability owned Action Plans (Climate Change and Human Rights)

Experience/Skills:

- Relevant tertiary qualifications
- Exceptional written and verbal communication skills
- Strong knowledge of Sustainability reporting, particularly GRI requirements and investor ESG reporting

Years' experience:

5-10 years' experience

Number of reports:

Direct: 1-5

Indirect: 1-10