

Senior Consultant

Alternative titles:

Senior Associate
Project Manager

Role Purpose:

Project management of and provision of subject matter expertise in chosen discipline for client engagements.

Accountabilities:

- Account management of existing client relationships
- Project management of all aspects of projects, ensuring they are delivered to high quality, on budget and on time
- Draw on relevant knowledge and technical expertise to deliver quality services to clients
- Proposal development ensuring that high-quality proposals are provided to potential clients
- Support business development
- Assist with mentoring team members as part of ongoing work activities
- Produce standard proposals, client reports and develop project budgets
- Mentoring of less experienced employees, especially in regard to technical aspects of discipline

Experience/Skills:

- Tertiary qualification in Environmental Science, Engineering or related discipline
- Practical experience within the core components of the role
- Demonstrated ability to prioritise and manage multiple tasks with the ability to meet deadlines
- Demonstrated experience designing, managing and delivering projects within agreed budgets
- Proficient in Microsoft suite of products
- Proficient in software programs relevant to discipline
- Excellent verbal and written communication skills

Years' experience:

5-10 years' experience

Number of reports:

Direct: 0

Indirect: 0-5